



Sanctuary A/C & Heater Operation Guide 大堂冷暖氣操作程序

A/C 冷氣：

1. There are four control switches (for A/C ONLY)
大堂冷氣有四開關 (只供應冷氣)
 - two on the south-side wall 南面牆上兩個
 - two each on each side of the platform 講臺兩邊牆上各一
2. Simply turn the timer to the desired hours.
需要冷氣，只須把時間鍵 (timer) 調至所需時間即可

Heater 暖氣：

1. Have custodian turn on the timer in the cafeteria first
請總務先在餐廳調時間鍵 (timer)
2. There are three control switches (HEATER ONLY)
大堂暖氣有三開關 (只供應暖氣)
 - two each on each side of the platform 講臺兩邊牆上各一
 - one on the west-side wall 西面牆上一個
3. Basically, the heaters will be on shortly after custodian turns on the timer.
However, please check to make sure that:
原則上，總務在餐廳調好時間鍵即可，但請查看大堂的暖氣開關，確定：
 - The left dial points at HEAT 左邊的制在“HEAT”
 - The right dial points at AUTO 右邊的制在“ AUTO ”

Please do NOT turn on the A/C and the Heater at the same time!

請不要同時開冷氣及暖氣!